

**PUBLIC HEALTH SANITARIAN III**

**DEFINITION**

Under direction, is responsible for supervising Public Health Sanitarians in a specialized phase of an environmental health program; performs related duties as required.

**EXAMPLES OF WORK** (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

Supervises employees assigned to sanitarian duties to include conducting performance evaluations, approving/disapproving leave requests, and/or initiating disciplinary action;

Maintains schedules of inspections and oversees environmental health activities in an assigned program area;

Receives and reviews complaints; assigns sanitarians to investigate complaints, and evaluates reports of findings and recommends methods of solution;

Makes periodic evaluations of environmental programs and reassigns work in order to balance workload;

Oversees the maintenance of reports and records;

Visits establishments and facilities to determine effectiveness of inspections and uniformity of inspectional techniques used by Sanitarians;

Investigates establishments where repeated violations have been found or where policy requires inspection by a supervisor;

Provides final determination to field staff regarding interpretation of laws and codes in such areas as food service sanitation, mobile food service enforcement, vector control, public swimming pools, mobile home parks, land development, school sanitation, lead and radon remediation, body art practice, hazardous materials, emergency response, and on-site water supplies and/or sewage disposal; provides advanced technical support to assigned staff;

Instructs Sanitarians in acceptable inspectional techniques and understanding departmental policies;

Issues letters of warning to the owners of establishments or facilities that are not in compliance with health regulations;

Speaks before community groups, Board of Health, businesses, and governmental agencies to inform and to enlist their participation in public health programs;

Prepares comprehensive technical reports as required;

Provides data for departmental budgeting process;

Coordinates with other governmental agencies to develop emergency response policies and procedures;

Attends conferences, seminars, or continuing education classes to maintain currency of certification;

May participate in the interview process for public health personnel;

May participate in training classes for subordinate employees or other groups;

May give testimony in court.

### **MINIMUM QUALIFICATIONS**

Possession of a valid certificate as a Registered Sanitarian with the Ohio State Board of Sanitarian Registration and four (4) years of experience in the practice of environmental health within a public health agency.

Possession of a valid motor vehicle operator's license.

### **SPECIAL NOTE:**

State law requires that registered sanitarians complete a continuing education requirement as a prerequisite for registration renewal, reference Section 4736.11 of the Revised Code. The State Board of Sanitarian Registration has established the annual continuing education requirement at 18 hours per year. Further information regarding acceptable subject matter, training agency status and procedures for applying for credit hours may be obtained from the State of Ohio, State Board of Sanitarian Registration.

### **KNOWLEDGE, SKILLS AND ABILITIES**

Considerable knowledge of sanitary principles relating to food, water, rodent and vector control, pollution control, and chemical hazards; considerable knowledge of local, state and federal sanitation and environmental regulations; considerable knowledge of the natural sciences; considerable knowledge of personal protective equipment and its use; considerable knowledge of supervisory and management practices and principles; considerable knowledge of English usage, grammar, spelling, and punctuation; general knowledge of budgetary practices and principles; ability to identify problems, analyze information, and recommend solutions; ability to supervise and train others; ability to develop and maintain effective working relationships with business operators and the general public; ability to prepare technical reports; ability to write and speak effectively.

Probationary Period:	365 Days
Examination:	Noncompetitive

Class Code:	1844
Job Family:	Health & Social Services
EEO Job Category:	Professional
Compensation Plan:	ASR
Salary:	Grade 91

Class established:	04-08-63
Current spec:	10-27-03
Commission action taken:	Revise
	Retitle (P H Sanitarian Supervisor I 3/13/80)
Last reviewed:	10-27-03